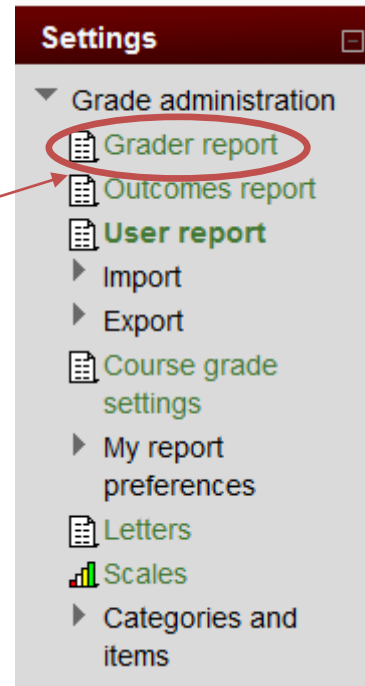
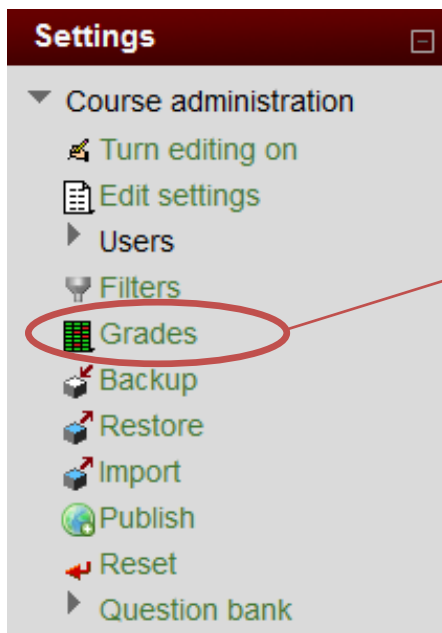


Gradebook

All the grades for each student in a course can be found in the 'Grader report' under the 'Grades' option in Course administration block.

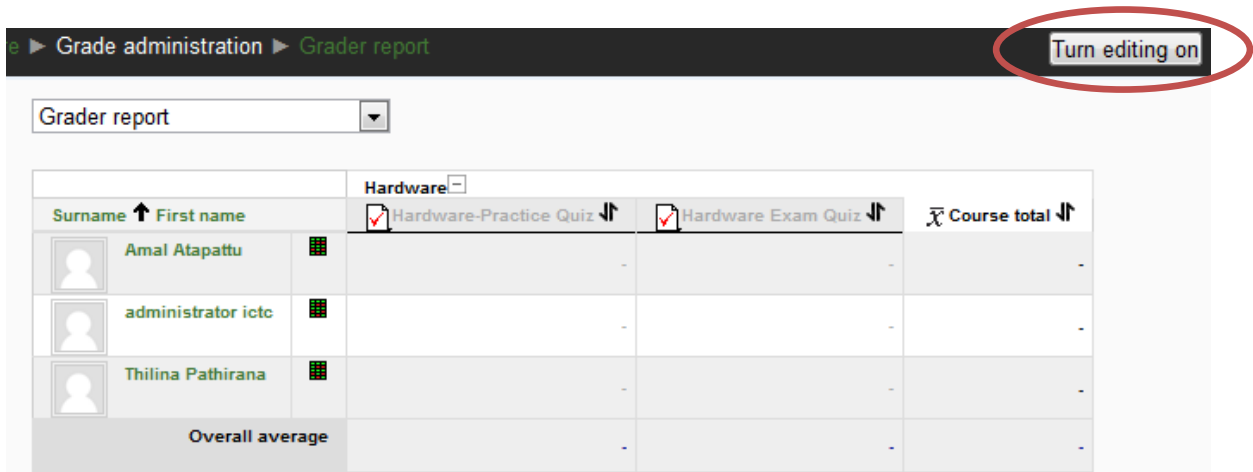


Grader report

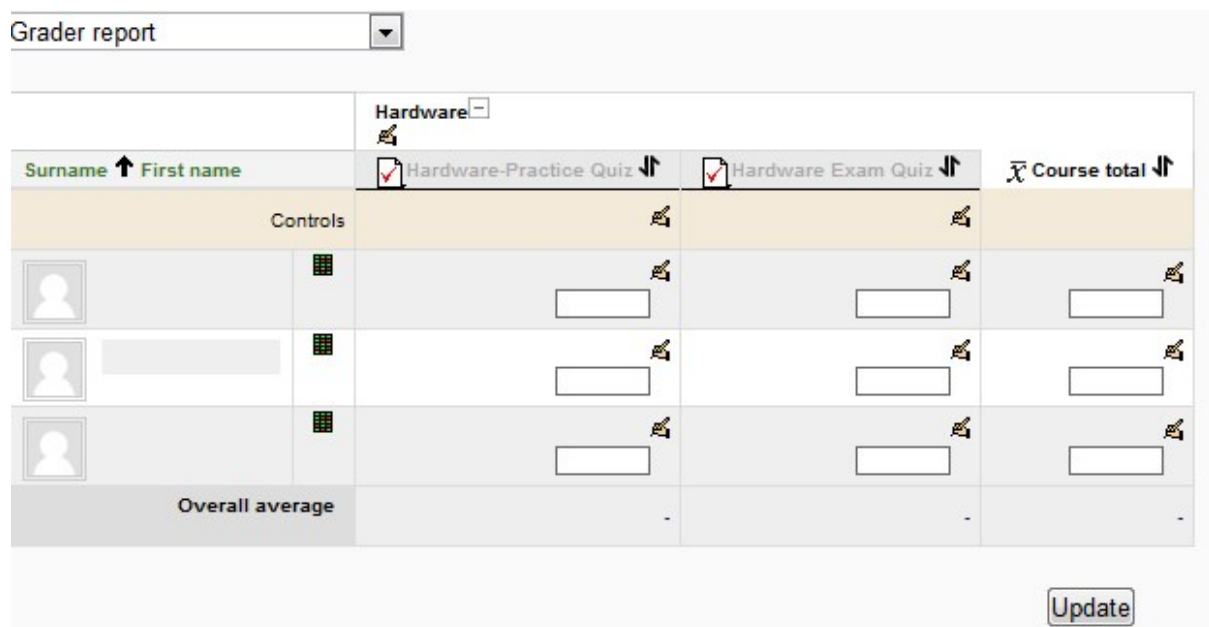
Surname ↑ First name		Hardware	Hardware-Practice Quiz	Hardware Exam Quiz	Course total
			-	-	-
			-	-	-
			-	-	-
Overall average			-	-	-

Manually Entering and overriding grades


1. Go to the course to which you would like to add the grades.
2. Click on 'Grades' and then 'Grader Report' in Course Administration Block.
3. On the upper right corner you will see a "Turn editing on" button. Click this button to allow manual entry of grades.



The screenshot shows the 'Grader report' interface. At the top right, a button labeled 'Turn editing on' is circled in red. Below the breadcrumb navigation 'e > Grade administration > Grader report', there is a dropdown menu for 'Grader report'. The main table has columns for 'Surname', 'First name', 'Hardware-Practice Quiz', 'Hardware Exam Quiz', and 'Course total'. The rows list students: Amal Atapattu, administrator ictc, and Thilina Pathirana, along with an 'Overall average' row.



The screenshot shows the 'Grader report' interface with editing controls. A 'Controls' row is highlighted in orange. Below it, the student rows have text boxes for entering grades in the 'Hardware-Practice Quiz', 'Hardware Exam Quiz', and 'Course total' columns. Each text box has an edit icon (a pencil) next to it. An 'Update' button is located at the bottom right of the table.


4. Go to the column of the assignment for which you would like to enter grades and type the student's grade in the appropriate text box.
5. For grades that are already entered or are entered from an automatically graded assignment, click the edit icon  next to the appropriate text box.


6. On the next screen, check the "overridden" check box and enter grade into the final grade text box.


Edit grade


User

Item name


Overridden 

Final grade 


Excluded 

Hidden 

Hidden until Enable

Locked 

Lock after Enable

Feedback 

Font family Font size Format

B *I* U ABC x_2 x^2

HTML